

**Community Development Advisory Commission Meeting**  
**July 6 , 2005 Minutes**

The Community Development Commission met on Thursday, July 6, 2005 in the City Hall Council Chambers located at 221 East Main Street, Round Rock, Texas. The meeting was called to order at 6:30 pm. The following commissioners were present for roll call: Rodney Howard, Stephanie Baker, Mary Green, Martha Chavez, Dina Schaefer, and Karen Adair-Murphy. Rick Guzman was absent.

Election of Officers:

A. Consider nominations for Chair.

Rodney Howard opened the floor for nominations. Karen Adair-Murphy nominated Howard for Chair. Dina Schaefer seconded the nomination. There were no further nominations. Howard called for a vote for Chair.

|              |                 |                    |
|--------------|-----------------|--------------------|
| <b>Vote:</b> | <b>Ayes:</b>    | Rodney Howard      |
|              |                 | Stephanie Baker    |
|              |                 | Mary Green         |
|              |                 | Dina Schaefer      |
|              |                 | Martha Chavez      |
|              |                 | Karen Adair-Murphy |
|              | <b>Noes:</b>    | None               |
|              | <b>Abstain:</b> | None               |
|              | <b>Absent:</b>  | Rick Guzman        |

Motion carried unanimously.

B. Consider nominations for Vice Chair.

Rodney Howard opened the floor for nominations. Dina Schaefer nominated Martha Chavez for Vice Chair. Karen Adair-Murphy seconded the nomination. There were no further nominations. Howard called for a vote for Vice Chair.

|              |                 |                    |
|--------------|-----------------|--------------------|
| <b>Vote:</b> | <b>Ayes:</b>    | Rodney Howard      |
|              |                 | Stephanie Baker    |
|              |                 | Mary Green         |
|              |                 | Dina Schaefer      |
|              |                 | Martha Chavez      |
|              |                 | Karen Adair-Murphy |
|              | <b>Noes:</b>    | None               |
|              | <b>Abstain:</b> | None               |
|              | <b>Absent:</b>  | Rick Guzman        |

Motion carried unanimously.

**Minutes: June 2, 2005.**

**Motion:** Commissioner Adair-Murphy moved to approve the June 2, 2005 minutes as submitted. Motion was seconded by Commissioner Baker.

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|              |                 |                    |
|--------------|-----------------|--------------------|
| <b>Vote:</b> | <b>Ayes:</b>    | Rodney Howard      |
|              |                 | Stephanie Baker    |
|              |                 | Mary Green         |
|              |                 | Dina Schaefer      |
|              |                 | Martha Chavez      |
|              |                 | Karen Adair-Murphy |
|              | <b>Noes:</b>    | None               |
|              | <b>Abstain:</b> | None               |
|              | <b>Absent:</b>  | Rick Guzman        |

Motion carried unanimously.

**Presentation:**

A. Consider presentation regarding final subcommittee funding recommendations for the 2005-2006 Second Program Year Action Plan.

The subcommittee recommends the following funding for the second program year action plan:

|  |           |
|--|-----------|
| Public Facilities & Improvements   | \$131,061 |
| Economic Development   | \$50,000  |
| Housing Activities   | \$100,000 |
| Public Services  | \$77,591  |
| 15% of current allocation = \$64,861   |           |
| Unliquidated 2003 P/S \$ = \$12,730  |           |
| Program Administration   | \$86,480  |
| Total funding recommendations for 2005-2006<br>Annual Plan<br>(2005/06 allocation \$432,402 + \$12,730 unliquidated P/S) | \$445,132 |

The action plan was available for public review and comment for 30 days beginning June 1, 2005. Two round of applications were taken and the subcommittee (Howard, Murphy, and Guzman) met twice for review and recommendations: May 25 and June 21.

Consider recommendation concerning the 2005-2006 Second Program Year  
**Action Plan.**

There was no further discussion regarding the action plan.

**Motion:** Commissioner Adair-Murphy moved to recommend approval of the 2005-2006 Second Program Year Action Plan. Motion was seconded by Commissioner Chavez.

|              |              |                 |
|--------------|--------------|-----------------|
| <b>Vote:</b> | <b>Ayes:</b> | Rodney Howard   |
|              |              | Stephanie Baker |
|              |              | Mary Green      |

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Dina Schaefer

Martha Chavez

Karen Adair-Murphy

**Noes:** None

**Abstain:** None

**Absent:** Rick Guzman

Motion carried unanimously.

**Staff Comments:** Ryan informed the commission that the Minor Home Repair Program was operational and meetings had been scheduled for a construction walk through on the homes.

**Commissioner Comments:**

Commissioners Chavez announced that it was her 34<sup>th</sup> wedding anniversary and was congratulated by the other commissioners. All the commissioners welcomed Howard and Chavez to their continued service as Chair and Vice Chair.

Being no further discussion, the meeting adjourned at 6:45 p.m.

Respectfully submitted,

Mona Ryan,

Community Development Coordinator